

**One Act Play State Championships  
Class 6A  
Saturday, November 23, 2024**



**Monroe County Fine Arts Center  
27 Brooklyn Ave.  
Forsyth, GA 31029**

**(478) 994-2031 ext. 1075**

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**GHSA One Act Play State Championship - Class AAAAAA  
Saturday, November 23 / Monroe County Fine Arts Center**

School	Load-In to Shop	Dressing Rooms	Load-In to Wings (5 Minutes)	Walk-Through (15 Minutes)	House Opens (Audience & Judges)	Performance Begins	Performance Ends	Wings Cleared (5 Minutes)
School 1	7:00 - 7:30 AM (Straight to Wings)	7:40 AM	This group loads straight to wings	8:40 AM	8:55 AM	9:00 AM	9:55 AM	10:00 AM
School 2	8:00 - 8:30 AM (Load-In 1)	9:05 AM	10:05 AM	10:10 AM	10:25 AM	10:30 AM	11:25 AM	11:30 AM
School 3	9:30 - 10:00 AM (Load-In 2)	10:35 AM	11:35 AM	11:40 AM	12:00 PM	12:05 PM	1:00 PM	1:05 PM
School 4	11:00 - 11:30 AM (Load-In 1)	12:10 PM	1:10 PM	1:15 PM	1:30 PM	1:35 PM	2:30 PM	2:35 PM
<b>Break (2:35 - 3:35 PM)</b>								
School 5	12:00 - 12:30 PM (Load-In 2)	1:10 PM	2:10 PM	2:15 PM	3:30 PM	3:35 PM	4:30 PM	4:35 PM
School 6	2:30 - 3:00 PM (Load-In 1)	3:40 PM	4:40 PM	4:45 PM	5:00 PM	5:05 PM	6:00 PM	6:05 PM
School 7	4:00- 4:30 PM (Load-In 2)	5:10 PM	6:10 PM	6:15 PM	6:30 PM	6:35 PM	7:30 PM	7:35 PM
School 8	5:30 - 6:00 PM (Load-In 1)	6:40 PM	7:40 PM	7:45 PM	8:00 PM	8:05 PM	9:00 PM	9:05 PM
<b>Judges' Tabulations &amp; Deliberations Awards Presentations at approximately 9:45 PM.</b>								

## SPECIFIC DETAILS

### Load-In

- The loading dock is located at the back center of the building. The Load-In door is ?? tall and 10' wide. Please note, the loading dock is 3'6" in height.
- Schools should be ready to pull their trucks into the loading dock at the appointed time (see schedule).
- Please rehearse your unloading/reloading procedures so that we can expedite this process.
- The loading dock manager will be present to oversee this process.
- The first show of each session will load directly into the wings. Others will load into the shop and then move to the wings after the previous show has cleared (see schedule).
- There will be two designated load in locations behind the loading dock.
- Please be in your designated load in location by your load-in time and remain until your performance is complete.
- All set pieces, costumes and props must be loaded directly from competing schools' trucks to the load in location during the school's designated time.
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### Dressing Rooms

- Dressing Rooms A & B are available to prepare for the show. Both rooms have hanging racks, a steamer, and a restroom.
- We will have two additional dressing rooms, Dressing Rooms C & D, for use after the performance.
- Once performers are in costume, they should move their belongings to Dressing Rooms C & D, so the next school can move in.
- Please refrain from using the lighted mirrors in the dressing room as they produce a lot of heat.

### Walk-Through

- Once you have loaded into the wings, each school will have a 15-minute walk-through period (as specified in the GHSA rules).
- This is your time to use as you see fit: set the stage, run scenes, check lights, check sound.
- Before the 15 minutes elapses, all set pieces and actors should be behind the go-lines.
- The stage manager will be present to provide timing updates.

### Performance

- Each school is allotted 55 minutes to set, perform, and strike.
- The stage manager will verify that each school is ready to perform, introduce the show, and time the performance.
- A cast or crew member for each show should call “clear” as soon as the stage is clear at the end of the performance. This will provide an additional signal to the stage manager to stop the timer.

### Load-Out

- Schools will load-out immediately following their performance.
- Once all pieces have been cleared from the stage, the school may begin loading their truck.
- Please rehearse your load-out procedures so that we can expedite this process and remain on schedule.

### Audience

- Each school will be assigned a section of the auditorium. These will be your seats throughout the day.
  - Please complete [this form](#) to indicate the number of seats needed to accommodate your team.
- The front center section of the auditorium will be designated seating for supporters of each show (parents, administrators, other invited guests). ***This section will be updated after we receive the total numbers from the schools.***

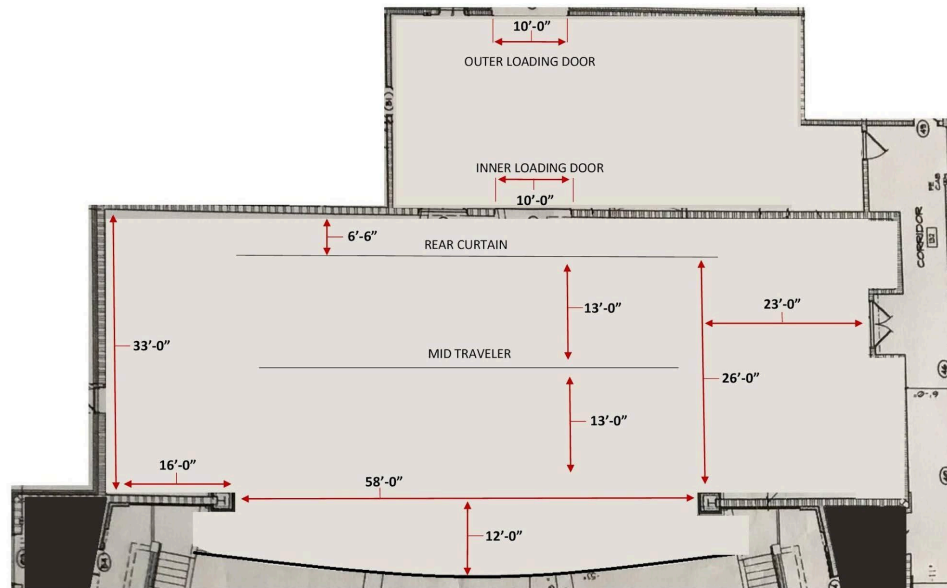
SHOW	SEATS
Play 1	TBD Based on total number from school 1
Play 2	TBD Based on total number from school 2
Play 3	TBD Based on total number from school 3
Play 4	TBD Based on total number from school 4
Play 5	TBD Based on total number from school 5
Play 6	TBD Based on total number from school 6
Play 7	TBD Based on total number from school 7
Play 8	TBD Based on total number from school 8

SHOW	SEATS
<p>OPEN SEATING FOR GENERAL AUDIENCES            (This section will be updated after we receive the total numbers from the schools)</p>	
<p>No seating in Rows J-L in all sections. Judges will be seated in Row K.</p>	

- Following each performance, audience members should exit the auditorium as quickly as possible in order to begin the next school's walk-through.
  - If the weather is nice, we encourage everyone to exit into the area outside the auditorium in order to avoid large crowds in the lobby.
- When the house is opened for the next show, audience members should enter the auditorium as quickly as possible.
- Please take the appropriate steps to make sure that students who are on campus are supervised by an adult.

Stage Dimensions

- Load-in Door to Stage: 10' wide x 10' tall
- Proscenium: 58'
- Stage Left Wing: 23' width, 33' length
- Stage Right Wing: 16' width, 33' length
- Apron to back wall: 55'
- Apron to Midline: 25'
- Apron to Back Traveler: 38'

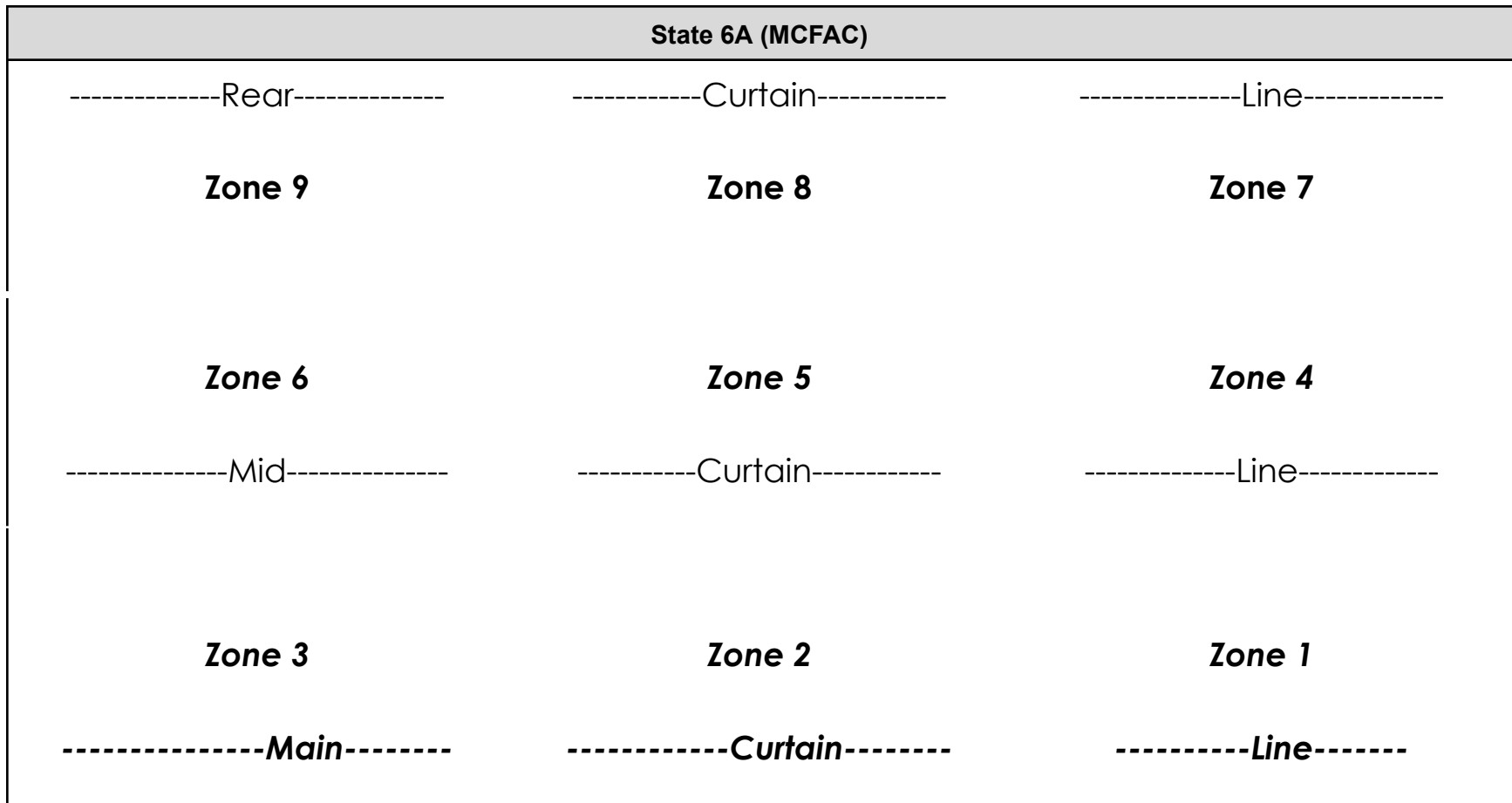


## Sound

- A house system will be provided for playing sound effects.
- An auxiliary cable will be provided for use with your laptop computers.
- We encourage you to bring your own CD player or laptop with your sounds and music already set. Don't forget any special adapters you may use to plug into your system.
- **If you plan to use microphones, you must bring your own portable system.**
- There will be two stage monitors set-up on the apron of the stage UNLESS you have communicated to us that you want it removed for your show. If so, we have made arrangements to remove it during your 15 walk-thru for you. Otherwise, it will remain onstage for any incidental music, tracks, or sound effects that you are planning to play.

## Lights

- Stage lighting will be set up into 9 preset zones.
- There will be a general wash preset, in addition to 3 color wash presets (red, blue, and green).
- Washes may be mixed.
- We can provide two spotlights by request. Please notify us in advance if you need them.
- The Cyc curtain will not be available for use.
- The facility lightboard is an ETC IonXE Board (<https://www.etcconnect.com/Products/Consoles/Eos-Family/Ion-Xe/Features.aspx>) and will have the following submasters preprogrammed and labeled as seen below. Please note that we are not able to accommodate wireless lighting requests.



Additional Tech Notes

- **The MCFAC does not have a fly system.**
- There are six outlets on the back wall of the theater and 12 available in floor positions on the apron available for any electrics you may use in your set. We also have outlets available on each side of the stage.

### Go Lines

- The entire stage is painted black.
- A number line will be provided along the front edge of the stage to use for spacing purposes. Center stage will be marked with a "0". Spacing will be numerically marked every two feet, starting with Center Stage and increasing as they get closer to the wings.
- Sets can be lined up at the edge of the GO lines on SR and SL and behind the upstage GO line.
- The Upstage GO line is 6 ft 6 inches from the back wall.
- Please be aware that per GHSA rules, if you use this rear area as a load in area, you can not use it as an acting area. However, you may use this space to load from the rear loading door into the wings. Though, you may not enter the playing areas.
- Using this space will subtract 6 ft 6 inches of depth from your playing area.

### Onstage Dressing/Quick Changes

- Quick changes must happen offstage/backstage for current productions.
- Dressing rooms will not be available for quick changes. The next school will be in the dressing rooms while you are performing.

### Parking/Entering

- Parking is available in front of and beside the Fine Arts Center. You may also park in front of the Board of Education office next door to the facility. Do not block access to the loading dock in the back.
- Please enter the FAC from the front lobby doors. All other doors will be locked for safety purposes.

### Food Options

- **On Campus**
  - We do not have food available on campus.
  - You are welcome to set up tailgating areas on campus in the grassy area in front of the BOE or in the parking lot. Please be sure to clean up your area by the end of the day.
- **Off Campus**
  - We have lots of dining options in Forsyth. Please check out the [Forsyth Convention & Visitors Bureau website](#) for a complete list of nearby restaurants.



### **MONROE COUNTY FINE ARTS CENTER HOUSE RULES**

- 1. Any platforms, or sets which are moved across the floor during the show, must have padded edges if wheels are not used.** Carpet scraps are suggested for this purpose.
- 2. The bottom edges of all pieces must be reasonably smooth,** even if movement during the show is not required.
- 3. No masking tape may be used on floors.** Only spike tape may be used for marking floors.
- 4. No painting may be done in the Performing Arts Center or anywhere on the property.** No touch-ups are allowed on stage. All paint must be dry before pieces are moved to the stage.
- 5. Nothing may be attached to any curtains (no pins, tape, etc.).** If something must be taped to a wall, only masking tape is allowed.
- 6. Food or drink is not allowed in the Performing Arts Center.** Water bottles will be allowed.
- 7. Helium balloons are not allowed in the building.** Due to the extremely high ceilings in the Performing Arts Center, helium balloons are not allowed.
- 8. No live flame will be allowed on stage.** Please use battery operated or electric candles or artificial means to create flames.

These rules have been set in place to prevent the Monroe County Fine Arts Center from sustaining damage. All MCFAC personnel will help enforce these rules. Thank you for your help with this matter.